



Comprehensive Social Service application

P.O. Box 2009 • Glen Allen, VA 23058-2009

Phone: (800) 431-1270 • Fax: (804) 527-7966

Email applications to: msscsubmissions@markelcorp.com

Not to be used with child welfare application (Attach ACORD Applications)

Markel agent number: _____

Named insured: _____ DBA name: _____

Phone #: (____) _____ Fax #: (____) _____ Email: _____

Mailing address: _____ City: _____ County: _____

State: _____ Zip code: _____ Website: _____

Contact person and phone number: _____ FEIN: _____

Section 1 – GENERAL INFORMATION

1. Full description of all operation(s) and types of clients served: _____

2. Type of entity: ☐ For profit ☐ Non-profit ☐ Governmental/public ☐ Other: _____

3. a. Number of years in operation: _____ Years under present management: _____

If a new operation, or new leadership, send a copy of the CEO or director's resume.

4. a. Licensed by: _____

b. Has license ever been suspended or revoked? ☐ Yes ☐ No If yes, provide details and explanation: _____

c. Has the organization received any citations from a licensing agency in the past 5 years? ☐ Yes ☐ No

d. If yes, provide details and explanation: _____

5. Are you accredited? ☐ Yes ☐ No If so, by which accreditation organization? _____

6. List professional organization memberships: _____

7. a. What is your annual operating budget? _____

b. Breakdown of all funding sources by program: _____

8. Have you discontinued any programs in the past 5 years? ☐ Yes ☐ No If yes, please explain: _____

9. a. Have you been involved in any mergers or acquisitions in the past 3 years? ☐ Yes ☐ No

b. If yes, please provide full details: _____

Section 2 - FACILITIES/OPERATIONS

1. Do you operate a camp? ☐ Yes ☐ No (if yes, complete the Camp application)

2. Do you operate a foster care/adoption agency? ☐ Yes ☐ No (If yes, complete the Child Welfare application **instead**)

3. Do you operate a private school or child care? ☐ Yes ☐ No (If yes, complete the Child Care Complete, Independent School Programs application)

4. a. Do you operate a crisis hotline? ☐ Yes ☐ No

b. If yes, describe types of calls, staff qualifications: _____

5. Do your facilities have the following life safety features? (check all that apply):
- ☐ Smoke detectors ☐ Fire alarms ☐ Manual pull alarms ☐ Illuminated exit signs ☐ Emergency lighting
- ☐ Fire extinguishers with current inspection tags ☐ Evacuation routes posted throughout the building
- ☐ At least two unobstructed means of egress on each floor ☐ Carbon monoxide detectors
6. Do you have a formal written safety and evacuation program in place? ☐ Yes ☐ No
7. a. Is the staff required to report all incidences that may result in a claim? ☐ Yes ☐ No
- b. Are all incidents reviewed by the organization? ☐ Yes ☐ No
- c. If yes, is the data used to implement improved safety programs? ☐ Yes ☐ No
- d. By whom? _____
8. a. Are medications dispensed? ☐ Yes ☐ No
- b. If yes, where are they stored? _____
- c. Are medications locked up whenever they are not being dispensed? ☐ Yes ☐ No
- d. Who has the authority to dispense medications? _____
- e. Can over-the-counter medicines be dispensed without written permission from a doctor? ☐ Yes ☐ No
- f. Are written records kept as to time, type of medication, amount of dosage and who dispensed the medications? ☐ Yes ☐ No
9. Is there always someone trained in CPR and First aid on the premises? ☐ Yes ☐ No
10. a. Do you rent your facility to outside groups? ☐ Yes ☐ No What are your gross receipts from all rental operations? _____
- b. Is a written lease spelling out safety requirements required for every rental? ☐ Yes ☐ No
- c. Do you obtain certificates of insurance with liability limits of at least \$1,000,000? ☐ Yes ☐ No
- d. Are you named as an additional insured on their insurance? ☐ Yes ☐ No
11. a. Do you provide any mentoring or coaching? ☐ Yes ☐ No
- b. If yes, is mentoring one on one? ☐ Yes ☐ No Is mentoring done in a group setting? ☐ Yes ☐ No
- c. How are activities conducted and supervised? _____

Section 3 – PROFESSIONAL

1. Do you currently carry professional liability insurance? ☐ Yes ☐ No Indicate: ☐ Occurrence ☐ Claims made
- b. If yes, indicate limits, carrier, and retro date (if any). _____
-
2. Total number of staff: _____ Annual staff turnover rate: _____%

Staff list

Positions	# full time employees	# part time employees	# licensed employees	# contracted employees
Administrators				
Certified nurse assistants				
Child care workers				
Counselors				
Maintenance/janitorial				
Nurses, L.P.N.				
Nurses, R.N.				
Nurse practitioners				
Occupational therapists				
Physical therapists				
Physicians				
Psychiatrists				
Psychologists				
Residential staff				
Social workers				
State licensed clinicians				
Teachers				
Others: (List)				

3. Do you require continuing education for all your staff? ☐ Yes ☐ No
4. a. Does the organization provide coverage for all licensed staff? ☐ Yes ☐ No
 b. Are licensed staff required to carry their own malpractice insurance? ☐ Yes ☐ No
 c. What are the minimum limits required: _____
5. Do any contracted employees need to be covered under this policy? ☐ Yes ☐ No
6. If contracted professionals are used, does the insured require them to sign a hold harmless or indemnification agreement?
☐ Yes ☐ No
7. Are certificates of insurance required and kept in file for those contracted professionals? ☐ Yes ☐ No
8. a. Is a complete criminal background check required for all contract and employed staff members and volunteers? ☐ Yes ☐ No
 b. If yes, check all you use: ☐ County criminal record search ☐ State criminal record search
☐ National criminal index search ☐ State prison search ☐ Federal prison search ☐ Sex offender search
☐ Criminal index search ☐ Nationwide U.S. Wants & Warrants search ☐ Teacher license ☐ FBI ☐ Education verification?
9. Are formal written procedures in place for staff hiring? ☐ Yes ☐ No
10. Are prior employment and personal references verified prior to hiring? ☐ Yes ☐ No
11. Are licenses and other credentials verified prior to hiring? ☐ Yes ☐ No
12. a. Do you have volunteers? ☐ Yes ☐ No Total number of volunteers: _____
 b. Describe the volunteers' duties. _____

 c. Are any volunteers working off court-mandated community service? ☐ Yes ☐ No
 d. If yes, explain: _____
13. a. Do you handle clients' money, bills or finances of any type? ☐ Yes ☐ No
 b. If yes, explain what is handled and what controls are in place. _____

 c. Have there been any claims or suits, or do you know of any incidents that could result in a claim or suit of any type relating to handling of finances? ☐ Yes ☐ No
 d. If yes, explain: _____

14. Are all staff members and volunteers formally trained and certified in the type of counseling they're doing? ☐ Yes ☐ No
15. Are clients referred to specialists when appropriate? ☐ Yes ☐ No
16. Are files maintained to protect confidentiality of clients? ☐ Yes ☐ No
17. Do you provide any in home services? ☐ Yes ☐ No If yes, describe: _____

Section 4 – ABUSE AND MOLESTATION

1. Do you have a formal, documented abuse policy? ☐ Yes ☐ No
Does it include:
- a. A screening process that includes background checks, reference checks, personal interviews prior to hiring and an employment application that asks questions about whether or not an applicant has been convicted of any crime? ☐ Yes ☐ No
- b. Documented, annual training with staff/ volunteers including how to identify symptoms or signs of abuse with a recommended course of action? ☐ Yes ☐ No
- c. A plan of supervision that monitors staff in day-to-day relationships with clients/children, both on and off insured premises? ☐ Yes ☐ No
- d. A plan of direct supervision that monitors clients/children by sight and hearing with maximum visibility maintained throughout the facility? ☐ Yes ☐ No
- e. A clear policy regarding isolated or one-on-one situations? ☐ Yes ☐ No

- f. A policy with restrictions on use of electronic devices and social media, including interaction with clients/youth outside of normal work hours? ☐ Yes ☐ No
- g. Protocols on reporting incidences and suspicious or inappropriate behavior? ☐ Yes ☐ No
- h. Review of any incident to determine if actions need to be taken to prevent any similar future incident? ☐ Yes ☐ No
2. Are criminal investigations/background checks allowed in your state/states? ☐ Yes ☐ No
3. Are criminal investigations/background checks conducted on all employees and volunteers before hiring and with recurring checks at least every 3 years? ☐ Yes ☐ No
- Do you include:*
- a. A multi-state criminal search compiled for at least a 5 year history? ☐ Yes ☐ No
- b. Check of the sex offender registry? ☐ Yes ☐ No
- c. A social security identification and alias trace? ☐ Yes ☐ No
4. Have you had any abuse incidents, claims or suits, or do you have any knowledge or information which might reasonably be expected to give rise to a claim of sexual or physical abuse or molestation? ☐ Yes ☐ No
- If yes, provide details: _____

Section 5 – RESIDENTIALN/A

Type of Facility	# of residents	Staff to client ratio		# of non-ambulatory clients	Average length of stay
		Day	Night		
Domestic Abuse					
Emergency Shelter					
Group Homes					
Homeless					
Independent Living Skills					
Lockdown / detention					
Psychiatric Facility					
Substance Abuse					
Runaway Youth					
N/A					

1. Do you have any live-in staff members? ☐ Yes ☐ No If so, how many? _____
2. Was the building originally designed and built for the insured occupancy? ☐ Yes ☐ No
3. a. Are patients/clients primarily responsible for their own basic needs ☐ Yes ☐ No
- b. Does this include: ☐ bathing ☐ eating ☐ dressing ☐ restroom aid
4. Is staff trained in non-violent crisis intervention? ☐ Yes ☐ No
5. a. Is physical restraint allowed in your state? ☐ Yes ☐ No
- b. Does your agency utilize restraint? ☐ Yes ☐ No
- c. If yes, what method of restraint is utilized? _____
- d. Are Staff trained/certified in this method? ☐ Yes ☐ No
6. Do any residents have prior involvement with acts of property damage, e.g. arson or vandalism? ☐ Yes ☐ No
- If yes, explain: _____
7. Are you the appointed legal guardian for any of the residents? ☐ Yes ☐ No

8. Is the insured responsible for obtaining medical treatment for residents? ☐ Yes ☐ No
9. Is the insured responsible for maintaining medical records for the residents? ☐ Yes ☐ No
10. Describe recreational activities on and off premises: _____
-
11. Explain management controls for visitors on premises: _____
-
12. If clients are confidentially placed, describe controls to maintain secrecy of the location: _____
-
13. Are fire drills conducted? ☐ Yes ☐ No If yes, how often? _____
14. Are evacuation procedures & floor plans posted? ☐ Yes ☐ No
15. How often are rooms inspected? _____ Who performs the inspection? _____
16. a. Are bathing facilities equipped with grab bars, non-slip surfaces & water temperature control devices? ☐ Yes ☐ No
 b. Is the water temperature set at 100 degrees maximum? ☐ Yes ☐ No
17. If residents cook, is the cooking supervised? ☐ Yes ☐ No
18. Are residents required to notify the facility when leaving or returning? ☐ Yes ☐ No
19. Are complete records kept on all residents? ☐ Yes ☐ No
20. Does the facility have a written emergency evacuation plan? ☐ Yes ☐ No

Section 6 – SUBSTANCE ABUSE

N/A

1. Is treatment: ☐ Individual - number of annual sessions _____ or ☐ Group – number of annual sessions _____
2. a. Do you have a methadone maintenance program? ☐ Yes ☐ No
 b. Number of methadone-only clients: _____
 c. Number of clients with take home privileges: _____
 d. Where is the methadone stored? _____
 e. Describe measures to guard against the diversion of methadone by employees and/or clients: _____
-
3. Do you use aversion therapy for alcohol addiction? ☐ Yes ☐ No
4. a. Do you operate a detoxification unit? ☐ Yes ☐ No How many people annually: _____
 b. If yes, ☐ Medical ☐ Other _____
 c. If medical, do you accept clients with a history of delirium tremens (DT's) or seizures? ☐ Yes ☐ No
 d. If clients are experiencing DTs or seizures do you: ☐ Treat them ☐ Refer them to a hospital
5. a. Do you operate drug/alcohol rehabilitation? ☐ Yes ☐ No
 b. If yes, for adults only? ☐ Yes ☐ No

Section 7 –SERVICES FOR SPECIAL NEEDS INCLUDING OUTPATIENT CLINICS AND MENTAL HEALTH

N/A

1. Annual number of clients by age group: _____ less than 18 _____18-35 _____35-65 _____over 65
2. What type of services are offered? _____
3. Do you operate a clinic? ☐ Yes ☐ No If yes, is it open to the public? ☐ Yes ☐ No
4. a. Do you offer group therapy? ☐ Yes ☐ No
 b. If yes, what is the average size? _____ How often do they meet? _____
5. Do you provide off-site counseling? ☐ Yes ☐ No Location: _____
6. What is the level of support given to clients? ☐ Intermittent (episodic) ☐ Limited (for specified periods of time)
☐ Extensive (regular for extended periods of time) ☐ Pervasive (life-long, intense)

7. a. What percentage of clients are mentally challenged? _____ %
 b. Is the mental retardation: ☐ Mild (IQ 70 to 55/50) ☐ Moderate (IQ 55/50 to 40/35) ☐ Severe (40/35 to 25/20)
☐ Profound (IQ below 25/20)
8. What percentage of clients are physically challenged? _____ %
9. a. Any residents with serious psychotic, disorders, such as schizophrenia, bi-polar disorder, etc.? ☐ Yes ☐ No
 b. If yes, describe: _____
10. Does the insured offer any of the following? ☐ Hands-on assistance with activities of daily living ☐ Physical rehabilitation
☐ Skilled nursing care ☐ Other medical care (describe): _____
11. a. Is physical restraint allowed in your state? ☐ Yes ☐ No b. Does your agency utilize restraint? ☐ Yes ☐ No
 c. If yes, what method of restraint is utilized? _____
 d. How are staff trained in appropriate use of restraint? _____
12. a. Do you provide any medical services? ☐ Yes ☐ No
 b. If yes, do you provide anything other than immediate care/first aid? ☐ Yes ☐ No
 c. If yes, describe _____
 d. Do you maintain medical history and care records for each individual? ☐ Yes ☐ No For how long? _____

Section 8 – VOCATIONAL/SHELTERED WORKSHOPS N/A

1. Number of clients daily: _____ Age range of clients: _____
2. Describe type of work performed: _____
3. a. Does the applicant perform industrial sub-contracted work (e.g. packaging, assembling, and actual manufacturing of a finished product)? ☐ Yes ☐ No
 b. If yes, what company label goes on the product: _____
4. a. Do clients work with power equipment? ☐ Yes ☐ No
 b. If yes, describe safety measures and supervision: _____
5. a. Are janitorial services performed for others? ☐ Yes ☐ No
 b. If yes, describe safety measures and supervision: _____
6. a. Any woodworking of any type? ☐ Yes ☐ No
 b. If yes, describe dust control systems, spraying safeguards & ventilation: _____
7. a. Any plastics manufacturing of any type? ☐ Yes ☐ No
 b. If yes, describe dust control, heat safeguards & ventilation: _____
8. a. Any use of chemicals? ☐ Yes ☐ No
 b. If yes, describe types, quantities and how stored: _____
9. a. Do your products produce any fumes, acids or waste? ☐ Yes ☐ No
 b. If yes, describe how these exposures are controlled: _____
10. a. Does your facility have a formal training program for staff? ☐ Yes ☐ No
 b. Does it include the following: ☐ Emergency procedures including first aid ☐ Review of labor laws
☐ Training in recognition of problems with clients ☐ Formal quality control procedure for manufactured items
11. Are hold harmless/contractual agreements signed with customers? ☐ Yes ☐ No

Section 9 – FOOD BANK/THRIFT STORE N/A

1. Indicate layout of facility: ☐ Grocery store ☐ Self-service warehouse ☐ Full service ☐ Department store
2. Is all equipment (lifting jacks, ladders, rolling pallets, carts, etc.) inspected and maintained regularly? ☐ Yes ☐ No
3. Are aisles kept clear and unobstructed? ☐ Yes ☐ No
4. Is there a schedule for sweeping/monitoring walk areas? ☐ Yes ☐ No If yes, what is the frequency? _____

5. a. Are any of the following allowed in the warehouse/store? ☐ Eating ☐ Drinking ☐ Running ☐ Smoking ☐ None
b. Are signs posted forbidding these actions? ☐ Yes ☐ No
6. Is there an inventory policy in place to adequately document all goods? ☐ Yes ☐ No
7. Are expiration dates checked on all items? ☐ Yes ☐ No
8. Check all of the following signage posted in the facility: ☐ Rules outlining standards of operation ☐ Off-limit areas ☐ Request for customers to seek assistance with reaching high shelves, operating equipment and loading or lifting heavy items
9. Are fork lift operators properly trained and supervised? ☐ Yes ☐ No
10. Do you have a loading dock or appropriate place to unload goods? ☐ Yes ☐ No

Section 10 – WEATHERIZATION

N/A

1. Is weatherization performed by: Your employees? ☐ Yes ☐ No By subcontractors? ☐ Yes ☐ No
2. Describe all services performed: _____

3. Do any of your employees do insulation? ☐ Yes ☐ No If yes, what is the payroll? _____
4. Do any of your employees do carpentry? ☐ Yes ☐ No If yes, what is the payroll? _____
5. What operations are subcontracted? _____
6. What is the payroll of the subcontracted work? _____
7. a. Are all contractors providing you with a certificate of insurance with at least \$1m in limits? ☐ Yes ☐ No
b. Does the certificate name you as Additional Insured? ☐ Yes ☐ No

Section 11 – FUNDRAISING

N/A

	Event 1		Event 2		Event 3	
Description of event						
Location						
Participants/attendance						
Number of staff/workers						
Security provided?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will they be armed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Who will provide the security?						
Will alcohol be present?	Yes	for a charge?	Yes	for a charge?	Yes	for a charge?
Will it be served by you or by a third party vendor?	Self	3rd party vendor	Self	3rd party vendor	Self	3rd party vendor
Is a drink maximum imposed on attendees? (List drink max.)						
Do servers have TIPS training?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are certificates of insurance obtained from all vendors	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are waivers signed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Section 12 – AQUATIC

N/A

1. Is swimming facility (check all that apply): ☐ Private ☐ Public ☐ River/Lake/Ocean ☐ On premises ☐ Off premises
☐ Indoor ☐ Outdoor ☐ Below ground ☐ Other _____
2. If on premises, is pool used exclusively for center's clients? ☐ Yes ☐ No
3. Are all pools used (including those not belonging to you) compliant with the Virginia Graeme Baker Pool & Spa Act? ☐ Yes ☐ No
4. a. Is there a lifeguard on duty? ☐ Yes ☐ No If yes, how many? _____
b. Lifeguard to swimmer ratio: _____ Total staff to swimmer ratio: _____

5. Is pool completely fenced with a self-locking gate? ☐ Yes ☐ No ☐ N/A
6. Is all staff watching the pool placed in positions where they can see all areas of the pool including the bottom? ☐ Yes ☐ No
7. Are there any of the following (check all that apply)? ☐ None ☐ Diving board ☐ Pool trampoline ☐ Water blobs
☐ Racing blocks ☐ Starting blocks ☐ Water slides
8. Are all pool depths marked? ☐ Yes ☐ No What is the max depth? _____ What is the min. depth? _____
9. Are warning signs and facility rules posted? ☐ Yes ☐ No
10. a. Do you test each swimmer's swimming ability prior to allowing them to use the facility? ☐ Yes ☐ No
b. If so, are non-swimmers identified? ☐ Yes ☐ No
11. Are all chemicals kept in a dry ventilated, locked storage area? ☐ Yes ☐ No
12. Do you have any of the following safety equipment? (check all that apply)
☐ Backboard ☐ Portable oxygen ☐ AED ☐ First aid kit ☐ Ring buoy ☐ Reaching pole

Section 13 – AUTOMOBILE (including hired and non-owned)

N/A

1. Are driver motor vehicle reports checked prior to hiring? ☐ Yes ☐ No
2. Do drivers have the appropriate types of licenses for vehicles driven (i.e., buses, heavy trucks, etc.)? ☐ Yes ☐ No
3. Do you have a written rules and regulations/Standard Operating Procedures (SOP) that describes the requirements for drivers and for vehicle use? Check all that apply:

<input type="checkbox"/> A final check is performed after unloading to be sure nobody is left inside when vacating the vehicle? <input type="checkbox"/> Driving the speed limit (no speeding)? <input type="checkbox"/> Keys being locked and secured away from clients when not in use? <input type="checkbox"/> Limitations on distracted driving (cell phone use) and prohibiting reading or sending texts?	<input type="checkbox"/> Mandatory seat belt use by all in vehicle? <input type="checkbox"/> Mandatory use of wheelchair (and passenger) tie-downs? <input type="checkbox"/> Pre-trip vehicle inspections? <input type="checkbox"/> Vehicle incident reporting procedures? <input type="checkbox"/> Vehicle maintenance and inspections?
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4. Have drivers attended a driver training program and is all training documented? Check all that apply:

<input type="checkbox"/> Defensive driving <input type="checkbox"/> Driver rules and regulations/SOPs <input type="checkbox"/> DUI / DWI awareness <input type="checkbox"/> Proper use of child restraint systems	<input type="checkbox"/> Training specific any other type of vehicles you may use (i.e. 15-passenger vans) <input type="checkbox"/> Wheelchair tie-down training
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5. Is personal use of agency's automobiles permitted? ☐ Yes ☐ No
6. Are family members permitted to drive the agency's automobiles? ☐ Yes ☐ No
7. a. Do your employees or volunteers use their own vehicles on agency business? ☐ Yes ☐ No
b. If yes, what percentage of employees regularly uses their own vehicles for business? _____ %
c. If yes, do they use their own vehicles to transport clients? ☐ Yes ☐ No
8. a. Do you require your employees or volunteers to carry and provide evidence of personal auto insurance? ☐ Yes ☐ No
b. If yes, what minimum liability limits do you require they have? _____
9. a. Are all vehicles insured on the schedule titled to the named insured? ☐ Yes ☐ No
b. If no, explain: _____
10. Do all large capacity vehicles (> 8 passengers) have an audible backup warning device? ☐ Yes ☐ No
11. Are any drivers under 21? ☐ Yes ☐ No
12. a. Are any vehicles leased or hired? ☐ Yes ☐ No
b. If yes, describe what types, what uses and how often: _____
13. a. Are clients permitted to drive insured vehicles? ☐ Yes ☐ No
b. If yes, explain in detail: _____

Section 14 – DONATED VEHICLES**N/A**

1. Approximately how many vehicles a year are donated? _____
2. What are your requirements for donation? (age, condition, etc.)? _____
3. When and how does the title transfer to you? _____
4. Where are the vehicles stored? _____
5. a. Do you do any repair/alterations on any vehicles? ☐ Yes ☐ No
b. If yes, describe the repairs/alterations: _____
c. Who is doing the repairs/alterations? _____
d. Do you sell the vehicles "as is" with no guarantees? ☐ Yes ☐ No

Additional comments: _____

SUBMISSION ATTACHMENTS

- Fully completed and signed ACORD applications
- Three-year currently valued company loss runs including details of losses over \$5000
- Driver list
- MVR's if available
- Photographs of each location if available
- Brochure, website, or information describing your operation
- Sample contracts and/or hold harmless agreements used for contracted staff
- Financial statement
- Supplemental questionnaires as required

Please read and sign next page to complete this application.

Notice of Insurance Information Practices: Personal information about you may be collected from persons other than you in connection with this application for insurance. Such information as well as other personal and privileged information collected by us or our agents may in certain circumstances be disclosed to third parties without your authorization. You have the right to review your personal information in our files and can request correction of any inaccuracies. A more detailed description of your rights and our practices regarding such information is available upon request. Contact your agent or broker for instructions on how to submit a request to us.

Fraud Warning: Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects the person to criminal and [NY: substantial] civil penalties. (Not applicable in CO, DC, FL, HI, KS, MA, MN, NE, OH, OK, OR, VT or WA; in LA, ME, TN and VA, insurance benefits may also be denied).

STATE FRAUD STATEMENTS

APPLICABLE IN COLORADO

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policy holder or claimant for the purpose of defrauding or attempting to defraud the policy holder or claimant with regard to a settlement of award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

APPLICABLE IN THE DISTRICT OF COLUMBIA

WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits, if false information materially related to a claim was provided by the applicant.

APPLICABLE IN FLORIDA

Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing false, incomplete or misleading information is guilty of a felony of the third degree.

APPLICABLE IN HAWAII

For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim or payment of a loss or benefit is a crime punishable by fines or imprisonment, or both.

APPLICABLE IN KANSAS

Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

APPLICABLE IN MARYLAND

Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

APPLICABLE IN MASSACHUSETTS, NEBRASKA, OREGON AND VERMONT

Any person who knowingly and with intent to defraud any insurance company or another person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, may be committing a fraudulent insurance act, which may be a crime and may subject the person to criminal and civil penalties.

APPLICABLE IN MINNESOTA

Any person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

APPLICABLE IN OHIO

Any person who, with intent to defraud or knowing that he/she is facilitating a fraud against an insurer, submits an application or files a claim containing false or deception statement is guilty of insurance fraud.

APPLICABLE IN OKLAHOMA

WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

APPLICABLE IN WASHINGTON

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

Authorization - I hereby certify that to the best of my knowledge and belief the information provided is true and correct and that no information which would materially affect this insurance has been withheld.

NOTE: Coverage cannot be bound until the Company approves your completed application. The Company's receipt of premium does not bind coverage until a written quote has been issued.

Applicant's signature: _____ Date: _____

Agent's signature: _____ Date: _____

How did you hear about Markel: ☐ Magazine ad ☐ Referral ☐ Convention/Conference ☐ Website ☐ Other

Describe: _____