

TBRNA Policy Change Log

11-12-11 Treasurer Leanne K. proposes to change financial policy II-3-e.) from [NAWS,20% of funds remaining at end of each RSC, after expenses are paid] to **NAWS donation,20% of remaining administrative funds, but not to surpass prudent reserve.** Proposal passed.

11-12-11 Esperanza area proposes to remove (also TX State convention liaison) from pg.7 under administrative committee. Proposal passed

8-11-12 CAC proposes to remove (Note that this will be the Rotation for TBRNA beginning with Houston in 2008)from page 4.Proposal passed.

8-11-12 CAC proposes to add :

TBRNA ROTATION is as follows:

Zone 1. Tri County ,Southeast

Zone 2 Houston, Northside

Zone 3 Coastal Bend, Rio Grand Valley

Zone 4 Esperanza, Hill country

Zone 5 Central Texas, Brazos Valley

Proposal passed.

8-11-12 CAC proposes to place “elect upcoming TBRNA facilitator in August Agenda” proposal passed

8-11-12 CAC proposes to place “elect upcoming TBRNA Co-Facilitator in November Agenda”Proposal passed

8-11-12 CAC proposed to place “elect upcoming TBRNA treasurer in November agenda” Proposal passed

11-10-12 Policy facilitator proposed : **REMOVE** “TBR’s policy document will be updated once per year,prior to the November RSC.” From page 1

ADD “TBR’s policy document will be updated after each RSC if needed and emailed to all regional trusted servants.”to page 1 Proposal passed

11-10-12 Policy facilitator proposed :**REMOVE** “The policy facilitator will have 5 updated regional policies for newly elected regional trusted servants at each RSC” from page 7

ADD “The policy facilitator will have a minimum of 5 updated regional policies for regional trusted servants at each RSC” to page 7 proposal passed

11-10-12 Policy facilitator proposed:**REMOVE** "TBRNA will also pay for facility rental for two day RSC"from page 4

ADD "TBRNA will also pay for facility rental for workshops the following day of the RSC." To page 4 proposal passed

11-10-12 per policy Rio Grande valley was removed from TBRSC and TBRCNA rotation due to inactivity.

11-10-12 Policy facilitator proposed: **REMOVE**

Regional Assembly

The **Regional Assembly** will be held one (1) time each Conference Cycle (every two (2) years). The Regional Assembly will be held in the month prior to the World Service Conference. Business will be: (A) To elect a new Regional Delegate and Regional Delegate Alternate; (B) Issue Discussion. RD and RDA will take office at the end of the RSC which is held immediately following the WSC. Regional Assembly expenses will not exceed \$250.00. From page 9.

Regional Assembly (in years when there is a WSC):

One Regional Assembly will be held each Conference Cycle (every 2 years, beginning in 2004), **in the month prior to the WSC:**

Regional Assembly: 9:00 AM - 3:00 PM:

The Regional Assembly will be held one month prior to the WSC on a different weekend from the RSC so the RSC can attend to business as usual.

Regional Assembly (in years when there is a WSC):

One Regional Assembly will be held each Conference Cycle (every 2 years, beginning in 2004), **in the month prior to the WSC:**

Regional Assembly: 9:00 AM - 3:00 PM:

The Regional Assembly will be held one month prior to the WSC on a different weekend from the RSC so the RSC can attend to business as usual. From pages 13 and 14.

ADD:

Regional Assembly

"The Regional Assembly will be held annually in the month of March from the hours of 9am to 3pm on Saturday or Sunday. Business in even numbered years will be CAR and CAT discussion and collection of

car votes. Business in odd numbered years will be issue discussion and elections of a new Regional Delegate and Regional Delegate alternate. Regional Assembly expenses will not exceed \$250.00.” To page 13.

5-2013-Under Administrative committee Pg.7 Paragraph 2

REMOVE No regional trusted servant will hold more than one regional position.

ADD No regional servant will hold more than one elected regional position.No member of the RSC will have more than one vote.

5-2013-Pg.8

ADD The TBRCNA Facilitator is to be elected by the RSC during the August meeting,TBRCNA Co facilitator & Treasurer will be elected at the November RSC .TBRCNA Facilitator position ends at the closing of the RSC of their last report.

5-2014-Pg. 9 under Travel and per Diem

REMOVE-C.A.C. Facilitator

ADD-C.A.C. Representative

5-2014- Pg.8 under Convention Advisory Committee Structure

ADD-C.A.C. Quarterly budget is \$100.00

8-2014- Pg. 8 under Regional Delegate and Regional Delegate Alternate

REMOVE “The length of the RD’s term will be one conference cycles (2 years/1 WSC). The length of the RD Alternate’s term will be 1 conference cycles (2 years/1 WSC).”

ADD “The length of the RD and the RDA’s term will be 2 years.”

Pg. 8 under RD and RD Alternate

ADD “In the event of an unscheduled vacancy, the RD or RDA may be elected by the RCMs at an RSC.”

Pg. 14 under RSC meets in August, 2nd Saturday, one day only. 9:00 AM- 6:00 PM

REMOVE “RD and RDA will be stepping down from their posts in August, ending their service cycles.”

REMOVE “Elections of new RD and RDA.”

11-2014 pg4 underTBRSC Rotation

REMOVE Southwest Cactus Country.

ADD Rio Grande Valley.

02-2015 pg. 4 under Meetings, first paragraph

REMOVE “on the second Saturday of”

ADD “in”

pg.14 under RSC meets in May

Replace 2nd with 3rd

05-2015 - Pg. 8, under “Regional Delegate and Regional Delegate Alternate”

ADD “The RD and RDA must have access to the internet, should preferably have a laptop and/or smart phone, and must have the willingness to explore and learn to apply and share current and new communication technologies. Both must be willing and able to facilitate workshops and learning days and to attend all TBRNA RSC’s, Southern Zonal Forum meetings, and the WSC.”

05-2015 - Pg. 7, under “Scheduled Elections”

ADD “Their term of office shall be for the remainder of the predecessor’s term and conclude at the beginning of the next term.”

05-2015 - Pg. 8, under “Recorder”

ADD #4: “Must attend the Regional Assembly to do the following:

- Have each GSR or RCM who plans to vote check in by identifying the NA group or area that they are representing.
- Hand out official identifiable ballots for the RD and RDA elections.
- Make a record of the election portion of the assembly. “

05-2015 – Pg. 9, under “The RD Alternate”

ADD “EXCEPTION: If the RDA was elected to fill an unscheduled vacancy, both RD positions will be open for nominations or volunteers at the next scheduled election.”

08-2015 – Pg. 7, under “Administrative Committee”

ADD “also TX State Convention Liaison and”

08-2015 - Pg. 11, under Section II.A.2. of the Financial Policy for RD and RDA travel

REPLACE “\$1,500” with “\$3,000”; **ADD** “RD” to 2nd sentence to show that our region pays for our RD’s travel to the WSC; **REMOVE** “(the RD’s travel expenses to the WSC are paid by the WSC)”

08-2016 – Pg. 9, Addition of Adopt an Inmate Facilitator responsibilities and requirements

11-2016- Pg. 14 Regional Assembly expenses will not exceed \$400.00.

2/2017- Pg.12 Meeting facility expenses changed from \$150 to \$250

8/2017-Pg.4 Addition Freedom Area to Rotation

8/2017- Pg.5 Addition directly under heading Voting and Proposals, "Any policy change proposals of a financial and/or budgetary nature will be taken back to the Areas for discussion."

11/2017 Added on pg. 2 Index Literature Review-----Page 9

11/2017 Added to pg. 4 Freedom under Zone 2

11/2017 Added under Voting and Proposals "If a Regional Committee Member [RCM] requests that a Proposal go back to the Areas for discussion, it does."

11/2017 Added on Pg. 9 Literature Review Subcommittee Policy (in its whole form)

11/2017 Added to pg. 14 AAI Account \$300.00 under quarterly budget

11/2017 Added to pg. 14 Literature Review \$300.00 under quarterly budget

02/2018 Added to Pg. 11 – ADD for Treasure report to include a breakdown of checks written to "who", "what for", "amount" and "check number" and "date". Also report to include copies of bank statements and photo copies of checks, provided by bank. (Front and back) with all sensitive receipt information redacted.

02/2018 Added to Pg. 12 – ADD to revise our Policy to have a "Full" treasures audit annually and a "Full" treasures audit when we change treasures audit when there is a change in treasure positions as well. The audit will be conducted by the Facilitator, Treasurer, Co- Treasurer and 2 RCM's.

08/2018 – Pgs 7, 8, & 12 **Part of the responsibilities for this position is to have a treasury Audit, which will take place 2 times a year per the proposal passed on August 2018.**

One of those audits is to be conducted in October prior to the Treasurer scheduled election in Nov of each odd year and as well as an additional time during that odd year. Also, if there is an unexpected change in Treasurer Positions, an internal review will be done.

08/2018 – Pgs 5 & 8 Added to have the Record out in 6 weeks.

08/2018 – Pg. 10 Added AAI Proposal to use a P.O. Box in the Area that the AAI Facilitator is located. This will make it much easier for the Facilitator to perform his/her duty. It was agreed that Region will pay 60 dollars 2 x's a year to Adopt an Inmate, P.O. Box 60225, Corpus Christi, 70466.

11/2018 – Pg 14 Removed **November RSC, 2nd Saturday and the Following Sunday for a learning day, 9:00 AM -6:00 PM Saturday. 9 am till 3pm on Sunday.**

11/2018 – Pg 5 Add For the purpose of financial prudence, RCMs are to email all reports prior to RSC.

11/2018 – Pg 5 Removed For the purpose of financial prudence, RCMs need to bring only 1 copy of their reports for TBRSC archives. (Extra copies are the Area's option.)

11/2018 – Pg 5 Removed All reports are to be emailed to Recorder and Archive Facilitator when possible.

2/2019 Pg. 5 Replaced the first 2 paragraphs of the "Reports" section of TBRNA policy with **"All reports to the RSC are to be emailed to the tbrna email address prior to each RSC"** and **Deleted the sentence "All reports are to be emailed to Recorder and Archive Facilitator when possible."**

(Rationale: there is no Archive Facilitator, and the Recorder will receive all reports that are sent to the tbrna email.)

Consensus

2/2019 Pg. 14 of policy, Deleted "All RCMs are elected by their Area in October at their ASC."

(Rationale: The RSC has no authority over how/when any ASC business is conducted.)

Consensus

2/2019 Pg. 5 Deleted the "RECORDINGS" paragraph.

(Rationale: Recordings are already fully addressed on page 8 under the Recorder responsibilities, so this is redundant and unnecessary.)

Consensus

2/2019 Pg. 14 Deleted "2nd Saturday and the Following Sunday for a learning day. 9:00 AM -6:00 PM Saturday. 9 am till 3pm on Sunday." from the November RSC.

Pg. 15 Deleted "2nd Saturday, one day only." from the February RSC.

Pg. 15 Deleted "2nd Saturday and the following Sunday for a learning day. 9:00 AM - 5:00 PM Saturday. Sunday 9am till 3pm." from the May RSC.

Pg. 15 Deleted " , 2nd Saturday, one day only. 9:00 AM- 6:00 PM" from the August RSC on page 15.

(Rationale: Cleanup, since we eliminated the pre-scheduled learning days, and the RSC dates/times are set forth at the top of page 4 of the policy.)

Consensus

2/2019 Pg. 15 Deleted "Archive Facilitator" from the list of trusted servants. (*Rationale: We no longer have that position.*)

Consensus

2/2019 Pg. 15: Added "The RD will schedule the date and venue for the assembly in consultation with the RDA, Facilitator, and Recorder. The RD will make a reasonable effort to select a venue that is relatively central to the region in order to make it as accessible as possible to all GSRs throughout our entire region. This would generally be in or near Victoria."

(Rationale: The RD should ensure that admin members who are required to attend will be able to. We also need to be mindful of the fact that GSRs often do not get funded or reimbursed for their travel. We don't want to make participation in the assembly cost-prohibitive by making someone drive 5 hours each way and possibly requiring a hotel stay, when everyone can drive about 3 hours or less if the assembly is in Victoria.)

Consensus, with stand aside from George because he didn't see a need for a Regional Assembly apart from the RSC, and a stand aside from Christina.

2/2019 Kept the May RSC to state being held on the 2nd Saturday.

Consensus

2/2019 Pg. 13 Added 12,000.00 "To increase convention seed money by \$2,000 to a total of \$12,000." **CONSENSUS Effective immediately.**

5/2019 Pg. 13 Added "Create an account or means to transfer money from one convention to the next." **CONSENSUS.**

5/2019 Pg. 9 Added ***** (Only one GSR per group may vote) *****
Intent: To clarify that each group gets only one vote. **CONSENSUS**

5/2019 Pg. 9 Added "Must also be willing to facilitate a workshop at each TBRCNA."

Intent: To ensure that the RD team is aware that the region expects them to take advantage of this annual opportunity to inform and involve members who might not otherwise hear anything about service beyond their own area or region.

Keith expressed concern that SZF may be on the same weekend. RD team may have to divide and conquer. Gilbert suggested that the lit review chair could assist with the workshop if needed. Keith concerned that info they get at SZF is critical, and RD team is expected to attend it.

CONSENSUS.